

PEER Coaching... Step by Step

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BY ITS VERY DEFINITION, EVERY PEER COACHING EXPERIENCE WILL BE UNIQUE, AND YET WE KNOW THAT PROVIDING STRUCTURE IS HELPFUL TO MANY AS WELL

STEP 1: Self-Reflection

Acquire Peer Coaching documents from your Division Office.

Reflect on Teaching:

- Read MATC's "Standards of Teaching Excellence"
- Reflect on and complete Peer Coaching "Self-Reflective Questions"
- Collect & review course and/or student feedback

Engage with your peers in workshops, as offered by ER&D, and in similar opportunities that focus on teaching and the profession.

STEP 2: Coach Selection & Teaching Action Plan

Decide by whom you wish to be coached:

- by an individual or a group
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• by peer, staff, and/or administrator.

Establish logistics and guidelines for your meetings.

Sign and exchange copies of the Partnership Agreement with your coach(es).

Draw from your various reflections on teaching and develop a "Teaching Action Plan."

Complete & sign the "Teaching Action Plan" and submit it to your Associate Dean for review and signature.

STEP 3: Coaching & "Working" Plan

Proceed with the work towards meeting the goals of your "Teaching Action Plan."

Meet with your coach(es) as agreed upon and document progress on the reviews & updates portion of the "Teaching Action Plan."

STEP 4: Cycle Complete

Complete the reviews & updates portion of your "Teaching Action Plan" when your coaching cycle year is complete.

Submit updated & signed form to your Associate Dean for signature

OR...

Continue

Extend the coaching cycle another year to complete the goals of your "Teaching Action Plan."

Submit updated & signed form to your Associate Dean for signature.

