

iCLICKER INFORMATION

1. To reserve iClickers for the Downtown campus, please complete the FRC request form and submit it to the FRC prior to your requested date. The FRC form is located here: http://faculty.net.matc.edu/frc/pdf/FRC_Checkout_Form.pdf
2. To receive iClicker contents, download them here: <http://iclicker.com/dl/dl.html>

DOWNLOAD ZIP FOLDER “INSTRUCTORS DOWNLOAD” for WINDOWS OR MAC

1. Download the iClicker information from <http://iclicker.com/dl/dl.html> to a USB drive so you can access it in your classroom.
2. Pick up the iClickers from the FRC
3. Connect the iClicker base into the classroom computer via the USB port.
4. Connect your USB drive to the iClicker base
5. On the classroom computer, go to “My Computer” and locate the iClicker base (drive).
6. Open the file iClicker.EXE (inside iClicker Folder)
7. The iClicker program will load.
8. Once the iClicker program is loaded, select the “Settings and Preferences” area.
9. Enter the designated blue instructors iClicker remote serial number (located on the bottom/back of the blue iClicker)
10. Set the time to count up or down (depending on preference). Set scoring and points rewarded (depending on preference)
11. Select “Set up Course.” Then select “Start Session.” A movable tool bar will appear at the top of the screen.
12. Open any instructional items you are using and conduct your class.
13. Hand out the Student iClickers and have your students respond to your questions.
14. When finished, turn off the iClicker base and other items. Make sure that all items are in the bag when returning the iClicker set to the FRC.

****OPTIONAL: IF YOU WANT TO SELF ENROLL STUDENTS INTO THE CLASS****

1. Open iClicker folder within “My Computer”
2. Open Roster text file and enter each student’s last name, first name, and COSMO ID. Separate each item with commas.
3. When you start a new session, select the tool bar “Loan/Register”. Then select “Roll Call”
4. The students can then self-enroll into the class by watching the screen for their COSMO ID and selecting the appropriate buttons when they appear.
5. Tell each student their iClicker property tag # and have them write it down